



# STATE OF INDIANA

DEPARTMENT OF ADMINISTRATION

Commissioner's Office

Eric J. Holcomb, Governor

Indiana Government Center South  
402 West Washington Street, Room W469  
Indianapolis, IN 46204

## Award Recommendation Letter

Date: May 18, 2023

To: L. Erin Kellam, Deputy Commissioner  
Indiana Department of Administration

From: Stephanie Nelson, Procurement Consultant  
Indiana Department of Administration

Subject: Negotiated Bid 300-23-75450; Laminated Nursery Wrap

**Total Purchase Price: \$128,700.00**

Based on the evaluation of the response received for Negotiated Bid 300-23-75450, **McMahon Paper & Packaging, Inc.** is recommended for award to provide Laminated Nursery Wrap for the Indiana Department of Natural Resources. Terms of this recommendation are included in this letter.

The State received one (1) bid response from:

- McMahon Paper & Packaging, Inc.

The bid was evaluated according to the criteria established in the bid documents and their adherence to requirements. When necessary, the State clarified with the Respondent to ensure specifications were met.

### Purchasing Preferences Claimed

- McMahon Paper & Packaging, Inc. did not claim any purchasing preferences.

The final overall evaluation score is listed in the table below.

**TABLE 1: Final Overall Evaluation Score**

Bidder	Total Bid Amount	Preference	Evaluation Bid Amount	U.S. Manufactured
McMahon Paper & Packaging, Inc.	\$128,700.00	None	\$128,700.00	NO

### Award Summary

During the course of evaluation, the State scrutinized the bid to determine the viability of the proposed business solution to meet the needs of the State. IDOA evaluated the bid based on the stipulated criteria outlined in the bid documents.

This award will result in a one-time purchase.

*Stephanie Nelson*

---

Stephanie Nelson  
Procurement Consultant  
Indiana Department of Administration